

Arts and Culture Neighborhood Recovery Program

By the West Seattle Junction Association (WSJA) for the West Seattle Junction

Application & Budget

How to Submit Your Application:

Please type in minimum 11-point font. Submit one signed copy.

MAIL TO: WSJA, 4210 SW Oregon St, Suite A, Seattle WA 98116

EMAIL TO: jill@wsjunction.org

Applicant Name: (organization or small business):

Are you applying with a fiscal sponsor? If yes, name of fiscal sponsor:

Project Contact Person:

Position/Title:

Mailing Address:

City

State:

Zip:

Phone (work/daytime): ()

Email:

Person Who Will Sign Contract and Invoice

Check if same as Project Contact Person. If not, fill out name and title below:

Name:

Title:

Tax ID #:

Website:

YOUR PROPOSED PROJECT:

Project Title:

Total Amount Requested:

Specific Location or Address of Activation/Event: (if more than one event, list below)

Specific Start Date and End Date for Project Activation/Event: (if more than one event, list below)

If event(s) are not free, include proposed ticket prices, if applicable, for above events:

NARRATIVE QUESTIONS:

Project Description (40 points): *Describe the activities of the event, activation, or project for which you are seeking funds. Include information about how arts and culture will be featured in your project or event.*

Community Building through Arts and Culture (30 points): *Please describe who attends your event/experiences your activation or project. How does your project use arts and culture to build community? Describe what your efforts will be to be inclusive, engage diverse populations, and increase accessibility.*

Background and Capacity (30 points): *Provide a brief history of your arts programming and presenting activities. How will you ensure the success of your event/activation/project? Describe any key partnerships (with organizations, groups, or individuals) that will assist in the successful completion of this project or event.*

Project Budget EXPENSES

<u>Item</u>	<u>Cash</u>	<u>Non-Cash</u> (any donated portion of your budget that you're not having to use cash for)
Project Staff (Non-Cash includes volunteers contributing their time)		
Materials/Supplies/Rentals		
Publicity/Marketing		
Other (such as business license fees, insurance, if needed)		
Sub-Totals Cash & Non-Cash		
TOTAL EXPENSES (Includes Cash = Non-Cash. TOTAL EXPENSES must equal TOTAL INCOME.	\$	

Project Budget INCOME (Non-cash income should equal the amounts shows above under Non-cash expenses)

<u>Income source (list only applicable sources)</u>	<u>Cash</u>	<u>Non-Cash</u>	<u>Confirmed (Y/N)</u>
Neighborhood Recovery Funding Request			
Volunteer or Paid Staff or in-kind contributions from within the organization/business (Non-Cash)			
External Donations from Businesses, Foundations, or other Government sources (list)			
External Donations from Individuals			

Sub-totals, Cash & In-kind			
TOTAL INCOME, (must equal total expenses)	\$		

Supporting Material. Optional: You may link to or attach pieces of supporting material such as press clippings, images, or write-ups of past activations/events/projects. Please, no more than 5 attachments or links.

By signing, I declare that the information in this application is true and accurate to the best of my knowledge:

SIGNATURE OF APPLICANT OR AUTHORIZED REPRESENTATIVE (if emailing your application, scan this signed page)

DATE:

SIGNATURE OF FISCAL SPONSOR AND TITLE

DATE: